

Headteacher

Pembroke House School, Gilgil, Kenya

Full Time, Permanent

Start date: September 2027

Apply by: Sunday 24th May 2026

Pembroke House School is seeking to appoint an inspiring, strategic and deeply child-centred Head to lead this exceptional co-educational IAPS prep school into its second century. Founded in 1927 and set in the heart of Kenya's Great Rift Valley, Pembroke House is a full boarding school of around 220 pupils, renowned for its warmth, spirit, and commitment to developing confident, grounded and adventurous young people.

A Pembroke education blends the highly regarded British curriculum with an outstanding co-curricular programme, modern and flexible boarding, and a strong emphasis on character, integrity and individual achievement. Pupils routinely progress to leading senior schools in the UK, South Africa and Kenya, following the ISEB Common Entrance pathway.

The Role

We are looking to appoint a Headteacher who will:

- Build on Pembroke House's long-established reputation for academic ambition, pastoral excellence and all-round education.
- Lead with clarity, warmth and purpose, inspiring pupils and staff alike.
- Champion the school's boarding ethos and vibrant extra-curricular life, ensuring that every child is known, challenged and supported.
- Strengthen the school's strategic direction in partnership with the Pembroke House Council (the Board of Governors).
- Uphold and model the school's values of curiosity, courage, spirit of adventure, compassion, resilience and integrity - qualities fostered through the unique Pembroke experience.

We welcome applications from current Heads as well as senior leaders seeking their first headship. For the successful candidate, a comprehensive handover will be arranged.

About Pembroke House

- A co-educational, British curriculum, Kenyan prep school for pupils aged 6 months to 13 years.
- Full boarding with a strong sense of community and belonging.
- A broad curriculum enriched by sport, outdoor learning, drama, music and a wide range of extra-curricular clubs and activities.

- A stunning rural setting offering space, freedom and adventure.
- A school known for producing pupils of strong character, good manners and team spirit.

Safeguarding

Pembroke House School is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced DBS clearance (or international equivalent), identity checks, qualification checks, employment checks including exploration of any gaps, three satisfactory references (including current employer), and police clearance from all countries of previous employment.

How to Apply

All applications should be submitted electronically to **Henry Knight - henry@prepositions.co.uk**

Please include (all in PDF format):

1. A completed application form.
2. A current CV.
3. A covering letter addressed to **Mr. Thomas Wright (Chair of Council)**, outlining your motivation for applying and the strengths you would bring to Pembroke House.

For any questions regarding the application process, please contact **Henry Knight** at **Prepositions - Prep School Recruitment** via email on henry@prepositions.co.uk

**** Please note that to qualify for approval by the Kenyan Ministry of Education to work as a Headteacher, for permit approval by the Department of Immigration Services and, ultimately, for registration with the Teachers Service Commission (TSC), any candidate must have a university degree (BA / BSc / BEd etc.) in a curriculum subject, with a corresponding PGCE / PGDE and a license to teach (QTS, TSC, SACE or equivalent); at least 5 years of teaching experience and at least 5 years of leadership experience at senior or middle-leadership level.***